



CITY OF HOUSTON
PUBLIC WORKS & ENGINEERING DEPARTMENT
TRAFFIC MANAGEMENT & MAINTENANCE BRANCH
RIGHT-OF-WAY OCCUPANCY PERMIT APPLICATION



To contact us: Traffic Management & Maintenance Branch, City of Houston, P.O. Box 1562, Houston, TX. 77251-1562, Attention: R.O.W. Occupancy Permit Application.
Phone-713-837-7280, Fax-713-837-7290, e-mail-TrafficPermits@cityofhouston.net
Please put your company name in the subject line.

Please provide the following information to process your request for lane closures. USE ONE FORM FOR EACH STREET. A MINIMUM OF THREE BUSINESS DAYS' NOTICE IS REQUIRED.

Street Name & Block Number: _____
Keymap Page & Number: _____
Requested Dates: **From:** _____ **To:** _____
Requested Time of Day: **From:** _____ **To:** _____

Affected Side of the Street: (Check One OR Explain Below) ☐ N ☐ S ☐ E ☐ W

Numbers of Lanes Blocked: _____ **Is this request for parking vehicles?** _____

If Sidewalk is affected, please explain:

City of Houston Street Cut Permit No. (if applicable): _____

City of Houston Issued Drawing No. (if applicable): _____

(A traffic control plan (TCP) is required for closures effecting two or more lanes. Other situations may require the submittal of a TCP at the sole discretion of the Traffic Management and Maintenance Branch.)

Briefly Explain the Scope of the Project:

Applicant's Name: _____
Company's Name: _____
Address: _____ **City:** _____ **State:** _____ **Zip:** _____
Phone No: _____ **Fax No:** _____
E-Mail Address: _____

This application provides the Traffic Management and Maintenance Branch necessary information to process your request. Additional information may be required. Submission of an application does not provide to the applicant authority or permission to occupy any portion of the street or right-of-way; only an approved permit resulting from the submittal of a complete application enables such action to occur. To ensure safe and efficient flow of traffic and pedestrians, the application may be modified or rejected, or any previously issued permits may be modified or revoked at the sole discretion of the Traffic Management and Maintenance Branch.

Signature of Applicant

Date